Rubric Check Protocol

Purpose:

To create high-quality rubrics that promote student learning

Planning:

- **Time**: 60 minutes including completion of reflection, action plan, and debrief
- **Group size**: 4
- **Materials needed**:
  - Sample assignment
  - Task rubric
  - Feedback forms
- **Roles**: Choose a facilitator, timekeeper, and recorder (1 minute)

Process:

1. The facilitator reviews the protocol process with the group (1 minute)
2. **Clarifying questions**: The group asks clarifying questions about the protocol process (1 minute)
3. **Examination**: The group members silently examine the assignment, the rubric, and the feedback form (2 minutes)
4. **Clarifying questions**: The group asks clarifying questions about the assignment, the rubric, and the feedback form (1 minute)
5. **Read and score**: Independently and silently review and score the rubric based on the scales provided on the feedback form (5 minutes)
6. **Score sharing**: One at a time, group members share their scores for each scale- **without discussion or explanation**- as the recorder completes the group's feedback form (2 minutes)
7. **Discussion**: Group members discuss their scores (3 minutes)
8. **Repeat steps 3-7 for remaining rubrics**
9. **Return**: Return rubrics and group feedback form to the owner
10. **Review, reflection, and planning**: Rubric owners will review the feedback forms, complete reflection, and plan action steps for rubric revision (5 minutes)
11. **Debrief**: Discuss the following as a team (2 minutes per question)
    - What did we learn from this experience?
    - What steps will we take to improve our rubrics?
    - What would you change if we were to do this activity again?